

RATHMINES COLLEGE



EVENING PROGRAMME SPRING 2020 SHORT PART-TIME COURSES

CITY OF DUBLIN EDUCATION TRAINING BOARD

RATHMINES COLLEGE
Town Hall Rathmines, Dublin 6

T: 4975334

F: 4979678

E: eveningschool@rathminescollege.ie

W: www.rathminescollege.ie

Enrolling from
Monday 13th
January 2020
See inside for full details

MONDAY EVENINGS

CODE	COURSE TITLE	TIME(PM)	WKS	FEE
COMPUTER/MEDIA COURSES				
Sp 20-01	Internet in the 21st century – Learn about Facebook, Twitter, Instagram, Pinterest, Ebay, PayPal, YouTube, Booking Holidays/Flights, Online Banking and Cloud computing	18.00-19.30	10	€95
Sp 20-02	Basic Computer Course – Beginners & Intermediate – Get to know your computer, Desktop, storage, speed, filing & organization of documents	19.30-21.00	10	€95
LANGUAGES				
Sp 20-03	English Language – Preparation for Cambridge First Certificate exam (B2)	19.00-21.00	10	€110
Sp 20-04	English Language – General English Intermediate (B1)	17.30-19.00	10	€80
Sp 20-05	Preparation for LC French Oral Exam – From good standard Ordinary Level to Higher level	17.00-18.00	10	€65
Sp 20-06	French Lower Intermediate	18.00-19.30	10	€80
Sp 20-07	French Upper Intermediate	19.30-21.00	10	€80
Sp 20-08	German – Beginners/continuation	18.00-19.30	10	€80
Sp 20-09	Spanish – Beginners/continuation	18.00-19.30	10	€80
Sp 20-10	Spanish – Improvers	19.30-21.00	10	€80
Sp 20-11	Russian – Beginners/continuation	18.00-19.30	10	€80
Sp 20-12	NEW – Japanese Beginners	18.00-19.30	10	€80
Sp 20-13	NEW – Mandarin Chinese Beginners	18.00-19.30	10	€80
LEAVING CERTIFICATE				
Sp 20-14	NEW – LC music (fee for both nights Monday and Tuesday)	16.00-17.30	10	€140
Sp 20-15	NEW – LC Maths - Ordinary Level Revisions	18.00-19.30	10	€110
Sp 20-05	Preparation for LC French Oral Exam – From good standard Ordinary Level to Higher level	17.00-18.00	10	€65
LIFESTYLE, HOBBY & LEISURE				
Sp 20-16	Art – Drawing and Painting for Beginners/continuation	19.00-21.00	10	€85
Sp 20-17	Art – The Fundamentals of Drawing for Beginners	18.00-19.00	10	€65
Sp 20-18	Musical Theatre (burlesque Style) – A mix of Jazz, Modern and Cabaret dance styles	18.00-19.00	10	€65
Sp 20-19	Pilates – For beginners (Students must supply their own mats)	19.00-20.00	10	€65
Sp 20-20	Pilates – Continuation (Students must supply their own mats)	20.00-21.00	10	€65
Sp 20-21	Interior Design – Beginners	18.00-19.30	10	€85
Sp 20-22	Interior Design – Continuation	19.30-21.00	10	€85
Sp 20-23	Creative Writing – Beginners - Guidance for writing and editing by a professional	18.00-19.30	10	€85
Sp 20-24	Creative Writing – Continuation - Guidance for writing and editing by a professional	19.30-21.00	10	€85
Sp 20-25	Wine Appreciation + extra charge of €50 for materials/wine on the first night	19.30-21.00	8	€80
Sp 20-26	NEW – Meditation (for beginners) Step by step guidance on how to meditate in order to help reduce stress and anxiety, while increasing happiness Levels	19.30-20.30	10	€65

TUESDAY EVENINGS

CODE	COURSE TITLE	TIME	WKS	FEE
BUSINESS & CAREER COURSES				
Sp 20-27	Public Speaking – Communicate with Confidence	18.00-19.30	10	€85
Sp 20-28	Conflict management & Assertiveness – Learn to manage stress, build confidence and communicate effectively.	19.30-21.00	10	€85
Sp 20-29	NEW – Practical Psychology – Self Improvement using the best of psychological science	19.30-21.00	10	€85
COMPUTER/MEDIA COURSES				
Sp 20-30	ECDL NEW SYLLABUS – European Computer Driving Licence (Part 2)	17.30-19.30	10	€110
Sp 20-31	Computer Applications for the workplace – Word-processing & Spreadsheets. Microsoft Word and Excel	19.30-21.00	10	€95
Sp 20-32	Introduction to Wordpress – Build and Grow your own site	19.30-21.00	10	€95
LANGUAGES				
Sp 20-33	English Language – English Advanced Cambridge	19.30-21.00	10	€80
Sp 20-34	English Language – English for work and business	19.00-21.00	10	€110
Sp 20-35	English Language – Preparation for IELTS exam (B2-C1)	17.30-19.30	10	€110
Sp 20-36	English for Beginners	18.00-19.00	10	€65
Sp 20-37	Irish Beginners – Non-natives welcome.	19.30-20.30	10	€65
Sp 20-38	Irish Conversation – an opportunity to use and improve your spoken Irish	18.00-19.00	10	€65
Sp 20-39	Preparation for LC Irish Oral Exam – from good standard Ordinary Level to Higher level	17.00-18.00	10	€65
Sp 20-40	French – Conversation – Good intermediate level required	18.00-19.30	10	€80
Sp 20-41	French – Beginners/Improvers	19.30-21.00	10	€80
Sp 20-42	NEW – Italian – Beginners	18.00-19.30	10	€80
Sp 20-43	NEW – Italian – Intermediate level	19.30-21.00	10	€80
LEAVING CERTIFICATE				
Sp 20-44	NEW – LC music 2 (fee for both nights Monday and Tuesday)	16.00-17.30	10	€140
Sp 20-39	Preparation for LC Irish Oral Exam – from good standard Ordinary Level to Higher level	17.00-18.00	10	€65
Sp 20-45	NEW – LC Maths - Higher Level Revisions	18.00-19.30	10	€110
LIFESTYLE & LEISURE				
Sp 20-46	Jewellery Making Have fun in designing & making your own necklaces, bracelets and earrings + extra fee of 25 Euros for material in class	19.30-21.00	10	€85
Sp 20-47	Bridge – Term 1 (beginners)	19.00-21.00	10	€100
Sp 20-48	Drama and Acting – an introduction	19.30-21.00	10	€85
Sp 20-49	Health and Alternative Nutrition – A study of the effects of diet on health & fitness	18.00-19.30	10	€85
Sp 20-27	Public Speaking – Communicate with confidence	18.00-19.30	10	€85
Sp 20-50	Yoga A1 – Beginners (Yoga students must supply their own mats)	18.00-19.30	10	€85
Sp 20-51	Yoga B1 – Continuation / Improvers (Yoga students must supply their own mats)	19.30-21.00	10	€85
Sp 20-52	Mindfulness and Wellbeing 1 – Find calm and stability in your relationships with yourself & others	18.00-19.00	10	€65
Sp 20-53	Mindfulness and Wellbeing 2 – Find calm and stability in your relationships with yourself & others	19.00-20.00	10	€65
Sp 20-54	Dublin History Talking and walking your city – Includes walking tours of Dublin	18.00-19.30	10	€85
Sp 20-55	NEW – Tapestry Weaving, Embroidery and Needle Felting for beginners and Improvers+ extra fee of 15 Euros for material in class	18.00-20.00	10	€100
Sp 20-56	NEW – Embroidery – Three Dimensional Stiches suitable for all levels of experience, beginners welcome + extra fee of 15 Euros for material in class	20.00-21.00	10	€70

CALENDAR 2020

September enrolments will take place on Monday 13th and Tuesday 14th and on Monday 20th and Tuesday 21st of January. (Also for LC courses on Wednesday the 15th 2-4pm)

WEEK NO. DATE OF CLASSES

- 13 / 14 January (Spring enrolments for 10-week short courses commence)
- 20 / 21 January (Spring enrolments for 10-week short courses continue)
- 1 27 / 28 January (Spring courses commence)
- 2 03 / 04 February
- 3 10 / 11 February

Mid-Term Break 17th / 18th February

- 4 24 / 25 February
- 5 02 / 03 March
- 6 09 / 10 March

Mid-Term 2 St Patrick's Break 16th / 17th March

- 7 23 / 24 March
- 8 30 / 31 March

Mid-Term 3 Easter Break 6th / 7th / 13th /14th April

- 9 20 / 21 April
- 10 27 / 28 April *Final class for Spring Courses*

TERMS AND CONDITIONS

FEES:

- **FULL FEES** must be paid at enrolment and are not transferable to another student
 - **CHEQUES/POSTAL ORDERS/MONEY ORDERS** should be made payable to CDETB
 - Please write your name, address and current bankers card number on back of cheque
 - **CREDIT CARDS AND LASER CARDS** are accepted on enrolment nights only
 - **NO CASH** will be accepted due to security reasons.
-

REFUNDS:

Course fees will be refunded **ONLY if a course does not form, is already full, or on the grounds of certified illness or changes in working conditions.** Requests for refunds, with supporting documentation where appropriate, must be submitted in writing with receipt to the Principal. Where a refund is deemed justified, a small handling fee will apply.

CONCESSIONS:

A small fund which offers a limited number of places at a discount is available at the discretion of the Principal to those whose primary source of income is Social Welfare. Appropriate and current evidence i.e. a Social Welfare Card must be produced to avail of these concessions. Please see with the Principal on enrolment night prior entering payments room.

STUDENT PROPERTY:

The College regrets that responsibility cannot be accepted for the loss or damage to the property of students.

TRANSFERS BETWEEN COURSES:

Transfers are permissible only within **the first two weeks** of the commencement of a course and **subject to availability of places.**

LITERACY

Rathmines college provides assistance **free of charge** regarding literacy classes on **Monday from 7.30pm to 9pm & Tuesday from 5.30pm to 7.30pm.**

The information contained in our brochure is accurate at the time of going to press. However, the College reserves the right to amend or cancel any course without notice. The information presented does not constitute a contract between the College and any third party.

RATHMINES COLLEGE, CDETB

ENROLMENTS

ENROLMENT DATES:

Mon 13th, Tues 14th, January 2020

Mon 20th, Tues 21st, January 2020

(and also possibly Wed the 15th January 2020 2-4pm for LC Courses)

ENROLMENT TIMES:

5.30pm-8.00pm

ENROLMENT LOCATION:

Rathmines College,
Town Hall Rathmines,
Dublin 6

CLASSES COMMENCE:

Mon 27th, Tues 28th January 2020

All enrolments are subject to the rules and regulations of CDETB.

FURTHER INFORMATION ON COURSE CONTENT

COURSE OUTLINES

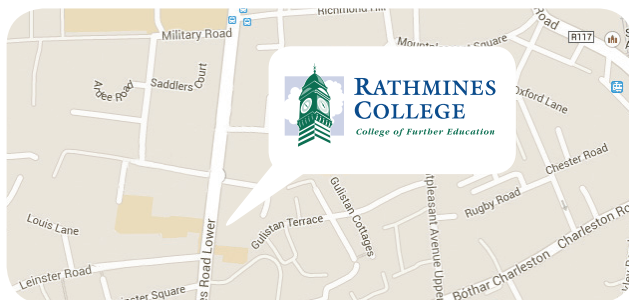
A short description or outline of each course is available from the college on enrolment evenings. Also, teaching staff will be available to talk and advise on courses during enrolment evenings.

LANGUAGES

All language courses cover Reading / Writing / Listening / Speaking plus Grammar / Vocabulary / Pronunciation Work.

STUDENTS MUST SUPPLY THEIR OWN MATERIALS WHERE NECESSARY

Your course tutor will advise you on the first day of class.



BUSES SERVICING RATHMINES COLLEGE

14, 15, 15A, 15B, 18,
65, 65B, 83, 140, 142

CDETB